

## Educational Technology Corner | November 2021

Get the latest updates on educational technology, including Brightspace, TopHat and more.

### TECH TIPS

Here are some instructions to help you make the most of technology offered at MCW:

- x [Create your Brightspace Community account](#)
- x [Brightspace Gradebook for Instructors](#)
- x [Make use the Zoom Scheduling Privilege](#)
- x [How to keep your Zoom Client updated](#)
- x [All about Zoom polling for meetings](#)

### BRIGHTSPACE

#### Assignments

There are [several ways to grade Assignments](#) :

- x Evaluate submissions and leave feedback directly on the Submission page.
- x Evaluate submissions directly within attached rubrics and leave feedback on the rubric. See [Brightspace 0.9.5 \(i\)1-5.2](#)

reader technology, see [How assistive technology interacts with the inline grading experience](#).

- x Evaluate external submissions and leave feedback in an assignment.
- x If Originality Check is enabled at your organization, you can use the Grade Mark functionality to add comments, insert inline text, and highlight sections in file submissions directly in Assignments.
- x Download user submissions and leave feedback within the files, then upload them back into the appropriate assignment so they appear as attachments to each user's submission evaluation.

The grades you manually enter for quizzes, discussions, and assignments grade items are automatically synchronized back to Quizzes, Discussions and Assignments.

Note: Assignments and Discussions grades are synchronized when the tools are updated by the Brightspace API or when you import your grade book via CSV, TSV, or Excel.

View an assignment's Submission log

You must have the [See and Manage Assignments](#) and [View Submitted Files](#) permissions to view the Submission Log.

The Submissions area of xAssignments xhas a log that you can filter to determine when a learner submitted a file, and whether the learner or instructor deleted the submission.

1. On the xAssignmentsxpage, from the context menu of an assignment, click xSubmission Log.
2. Filter the log as applicable, by xSubmitted x(shows all submissions),xDeletedxRestored, or xStarted.
3. Sort by xDate.

#### Restore a deleted submission

You must have the xSee and Manage Assignments and xView Submitted Files xpermissions to view the Submission Log.

1. Do one of the following:
  1. In the context menu for an assignment, click xSubmission Log.
  2. On the xSubmissionsxpage for an assignment, click xSubmission Log.
2. In the entry for the deleted submission, click xRestore.

Quizzes | [Watch how to customize question deliver sing Quiz Builder](#)

#### Understanding date restrictions

Quiz restrictions allow instructors to set start dates, due dates, and end dates on their quizzes. The start date determines when a quiz becomes available to learners. The end date determines when a quiz becomes unavailable to learners. The due date specifies a time when a quiz is expected to be completed. A quiz is considered late if it is submitted after the due date is reached. If a quiz has an enforced time limit and the learner uses more than the allotted time, the quiz is marked as xexceeded time limit.

#### Emailing the Classlist

*Figure: The new Brightspace Editor*

The new Brightspace Editor includes the following enhancements:

#### Refreshed formatting options

- x The Lato font type
- x A refreshed color picker
- x A refreshed font size menu
- x A comprehensive and standard emoticon menu
- x A comprehensive and refreshed symbols menu
- x An advanced source code editor
- x A refreshed Tables feature, including data sorting
- x A refreshed Accessibility Checker
- x The placement of the Check Accessibility, HTML Source Editor, Preview, and Toggle Full Screen functionalities into the top bar
- x Word count functionality that includes words, characters, and text selection.
- x Context menus while editing to enable quick access to text, link, and image editing options; including advanced image editing options (where image editing is currently available).
- x A new overflow menu with additional, infrequently used menu options.
- x A format painter that enables you to copy and apply text formatting.
- x @mentions – @mentions is controlled by the organization unit configuration variable, `xd2l.Tools.WYSIWYG.Mentions`, that is deployed in an `xOFF` `xstate`. Once enabled by an administrator, in discussion posts, users can now tag other users within the same course using @mentions depending on permissions. Tagged users are notified by alerts in the minibar. External notifications are not yet available.
- x The Editor now remembers the open or closed state of the **More Actions** button, per

- Quiz/Survey/Self-Assessment - Description, Header, Footer
- Grades - Description
- Content Course Overview descriptions
- Discussion Forum/Topic descriptions
- Quizzes Feedback and Grades Feedback
- Grades Comments
- Discussions > Post feedback and Thread feedback

Note: This functionality is available in user-specific areas that may contain images with learner-sensitive information. As a result, these images are stored in the database rather than the Manage Files area of a course offering. In addition, the Course Copy function does not include these images.

The list below outlines what is not included in the Editor:

- x Spell check functionality. D2L recommends using your browser spell check functionality. However, the x

